

Ysgol Brynhyfryd
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Geraint Wyn Parry
Pennaeth

Geraint Wyn Parry
Headteacher

13 April 2021

Dear Parent/Guardian

**Re The Governing Body of Ysgol Brynhyfryd
Parent Governor Election**

I am writing to inform you that we have 5 vacancies for parent governor representatives on the school's Governing Body.

Nominations are invited from all parents, or those with parental responsibility, of registered pupils at the school. Further information on the definition of parent and parental responsibility is available on <https://gov.wales/sites/default/files/publications/2018-05/parent-and-parental-responsibility-guidance-for-schools-en.pdf>.

If you wish to nominate yourself, please complete the attached nomination form and return it to me no later than **Tuesday, 27 April 2021**. Nominations received after this date will not be considered. If you wish, you can submit a short personal statement, of no more than 150 words, along with your nomination form.

The term of office of a parent governor is four years from the date of appointment. A parent governor may serve out their term of office if their child leaves the school during the period of their term of office.

Governors are expected to attend a Full Governors' Meeting and one Sub Committee once a term. Meetings are normally held on a Thursday evening at 5.00 pm.

More details on the role of a governor can be found on <https://www.governors.cymru/becoming-governor/>

As soon as the deadline for nominations has passed, I shall let you know whether it is necessary to hold an election. If an election is necessary, I shall distribute ballot papers as soon as possible after **Tuesday, 27 April 2021**.

Yours faithfully

Heather Hughes

Heather Hughes
Clerk to the Governing Body

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Parent Governor Election

NOMINATION FORM

Election of Parent Governor(s)

I wish to nominate myself for the position of Parent Governor. I confirm that I am eligible to stand in accordance with the information provided.

1. Name:

2. Address:

3. Email:

4. Telephone:

**To be returned to Heather Hughes, Clerk to the Governing Body, Ysgol Brynhyfryd by
Tuesday, 27 April 2021.**